



# Town of Paradise Town Council Meeting Agenda 6:00 PM – April 09, 2024

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## Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Ron Lassonde  
Vice Mayor, Greg Bolin  
Council Member, Steve Crowder  
Council Member, Steve “Woody” Culleton  
Council Member, Rose Tryon

Town Manager, Jim Goodwin  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Dina Volenski  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer, Aimee Beleu  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Garrett Needles  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## **1. OPENING**

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Camp Fire Recovery Updates - Written reports are included in the agenda packet.

p5 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

p8 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update.

p10 Tony Lindsey, CDD-Building and Code Enforcement-Code Enforcement Update.

p14 Kate Anderson, Business and Housing Manager-Business and Housing Update.

## **2. CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p15 Approve the minutes of the March 8, 2024 Special Town Council meeting, and March 12, 2024 Special and Regular Town Council meetings.
- 2b. p24 Approve March 2024 Cash Disbursements in the amount of \$18,626,338.65.
- 2c. p32 1. Declare the attached described equipment as surplus property; and, 2. Adopt Resolution No. 2024-20, "A Resolution of the Town Council of the Town of Paradise Declaring Certain Town Equipment to be Surplus and Obsolete and Authorizing Disposal by the Town Manager or his designee."
- 2d. p39 Adopt Resolution No. 2024-21, "A Resolution of the Town Council of the Town of Paradise accepting the work performed under the Roadside Evacuation Sign Project Contract No. 9431.CON, performed by John McGuire DBA McGuire Pacific Constructors."

## **3. ITEMS REMOVED FROM CONSENT CALENDAR**

## **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

## **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p44 1. Conduct a duly noticed and published public hearing to solicit comments and/or suggestions regarding the Draft 2023-2024 Annual Action Plan; and,
  - 2. Adopt the Draft 2023-2024 Annual Action Plan as submitted; and,
  - 3. Authorize staff to submit the adopted 2023-2024 Annual Action Plan to the U.S. Department of Housing and Urban Development should no public comment be received; or,
  - 4. Revise the Draft 2023-2024 Annual Action Plan as submitted. (ROLL CALL VOTE)

## 6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p80 Consider adopting Resolution No. 2024- \_\_\_\_ “A Resolution of the Town Council of the Town of Paradise Adopting Administrative Policy No. 170, GASB-96 Policy.” (ROLL CALL VOTE)
- 6b. p86 Consider adopting Resolution No. 2024- \_\_\_, “A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66006.” (ROLL CALL VOTE)
- 6c. p99 Consider adopting Resolution No. 2024- \_\_\_\_\_, “ A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 7303.3 CON, 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project, to Lamon Construction Co, Inc. in the amount of their base bid in the amount of \$4,961,786.55 and designating authority to the Town Manager to Execute an Agreement with Lamon Construction Co, Inc. and to approve contingency expenditures not exceeding 10%”. (ROLL CALL VOTE)
- 6d. p106 1. Consider concurring with staff’s recommendation to adopt the Right of Way Acquisition Management Plan (RAMP) that has been prepared for the Paradise Sewer Project as the document that will guide the process for acquisition of any easements or rights of way that are determined to be necessary to the Paradise Sewer Project; and, 2. Adopt Resolution No. 2024- \_\_\_, “A Resolution of the Town Council of the Town of Paradise Adopting the Paradise Sewer Project Right of Way Acquisition Management Plan as the official RAMP for the Paradise Sewer Project.” (ROLL CALL VOTE)

- 6e. p124 1. Consider concurring with staff recommendation to bestow to the Town Manager authority to purchase Environmental Mitigation Credits, up to the budgeted amount of \$2.4M to offset the impacts of the Paradise Sewer Project, utilizing secured CDBG-DR Infrastructure Planning Funds; and, 2. Adopt Resolution No. 2024-\_\_\_, "A Resolution of the Town Council of the Town of Paradise Designating Authority to the Town Manager to Approve the Purchase of Environmental Mitigation Credits." (ROLL CALL VOTE)
- 6f. p128 1. Consider waiving the second reading of the Town of Paradise Ordinance No. 634 and read by title only; and, 2. Adopt Town Ordinance No. 634 "An Ordinance Adding Section 2.45.105 to the Paradise Municipal Code Relating to an Informal Bid Process for Public Works Projects of \$200,000 or Less." (ROLL CALL VOTE)
- 6g. p132 1. Consider directing staff to suspend the rental fees for Paradise Community Park for non-profit organizations for a period of five years; and 2. Adopt Resolution 2024-\_\_\_ "A Resolution of the Town Council of the Town of Paradise Amending Administrative Policy No. 520 Regarding a Rental Incentive for Paradise Community Park for State and Federally Recognized Non-Profit Organizations from April 9, 2024 to April 9, 2029." (ROLL CALL VOTE)
- 6h. p137 Consider dedicating the Daffodil Garden at Paradise Community Park in honor of Paradise resident, Ward Habriel. (ROLL CALL VOTE)
- 6i. p138 1. Consider concurring with staff recommendation to move forward with the implementation of the Safe Network system addition to the Early Warning System if authorized by FEMA; and, 2. Provide guidance on a plan to move forward if FEMA denies request for the system addition. (ROLL CALL VOTE)
- 6j. p142 1. Consider allocating up to \$75,000 towards a Community Healthcare Needs Assessment; and, 2. Direct staff to issue a Request for Proposals for the drafting of the Community Healthcare Needs Assessment. (ROLL CALL VOTE)

**7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

**8. STAFF COMMUNICATION**

- 8a. Town Manager Report

**9. CLOSED SESSION – None**

**10. ADJOURNMENT**

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| STATE OF CALIFORNIA )<br>COUNTY OF BUTTE )   | SS. |
| I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: |     |
| _____  |     |
| TOWN/ASSISTANT TOWN CLERK SIGNATURE  |     |